



**SPECIAL MEETING MINUTES
SANTA MONICA PIER CORPORATION**

**Heal the Bay Aquarium
1600 Ocean Front Walk
Santa Monica, CA 90405**

Thursday, June 22, 2023

6:30 PM

Call to Order

Board Chair Rolston called the meeting to order at 6:34 PM.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:
Board Members Randi Parent, Dan Hall, Jeff Jarow, and Nicholas Rolston.

Absent: Christopher Foster, Misti Kerns, and Carter Rubin.

Also present: Santa Monica Pier Corporation Executive Director Jim Harris, Heal The Bay Aquarium Director Marslaidh Ryan, Landmarks Commission rep. Roger Genser, and Harbor Safety Officer Christopher Camp.

1. Special Agenda Items

a. Reports of Staff Members

i. SMPC Staff and Programming Update

Executive Director Jim Harris reported that at the June 13th SM City Council Meeting the City Council unanimously approved the proposed Fiscal Year 2023/2024 budget and work plan.

He then updated the Board about his June 13th meeting on the Pier with Fire Chief Alvarez, Police Chief Batista, Police Lieutenant Leyna, and Board Chair



@cityofsantamonica
@santamoniacity

santamonica.gov/santamonicipier.org
(310) 459-9901

Rolston, which was a productive walkthrough and cleared up some misperceptions about the governance structure of the Pier.

Mr. Harris continued with a quick summary of a meeting that SMPC staff and Pacific Park staff had with Malibu Pier staff, which was a tour of Malibu Pier where the group discussed operations, possible social media/Event collaborations, and the differences between each Pier's Governance.

The launch of the new Pier History Tours has been pushed to Aug. 5th. Previously July 1st but more time is needed to be fully ready to properly launch.

Lastly he announced that the May 15 Locals' Night will be the final Locals' Night of the season. The series has been a great success and the production team has many ideas for the upcoming season. The City-wide Pride event was also a success, and details for other future Pier Events.

ii. Office of Pier Management Update - None

iii. May 2023 Budget and Financials

Mr. Harris reported that it's been a very busy month and we continue to be in good financial shape. With the lessons learned from the past year, though, It's time to start looking at additional reliable sources of revenue.

iv. Santa Monica Police Department/Harbor Patrol/Code Enforcement

Harbor Safety Officer Chris Camp reported that his team received 81 calls for service since the last Board Meeting. Harbor Patrol is still hoping to hire one new officer. They had a successful Sidewalk CPR Event with the FD educating 200 people, discussed Harbor Fire Safety Training, mentioned awards given to HSO recently, mentioned Narcan is now available for all Officers in case of an OD on the Pier, and discussed updates for Oct. 4th's Emergency Evacuation Training Day.

v. Santa Monica Pier Lessees Association - None

vi. Landmarks Commission –

Landmarks Commission representative Roger Genser reported that things are still getting back to normal and regular in person meetings are back every second Monday of the month.

The Board requested an update on the status of where the Pier Sign will go during the Pier Bridge construction.

2. Consent Calendar:

- a. Approval of Minutes of May 15, 2023 Santa Monica Pier Corporation Board Meeting

Board Chair Rolston makes a motion to approve minutes at the next board meeting so they can be edited for grammatical errors. Seconded by Randi Parent. The motion was approved unanimously.

3. Study Session – None

4. Continued Items - None

5. Staff Administrative Items - None

6. Public Hearing – None

7. Resolutions - None

8. Written Communication - None

9. Santa Monica Pier Corporation Member Discussion Items - None

10. Public Input: - None

Chair Rolston adjourned the meeting to Closed Session at 7:21 PM.

11. Closed Session

- a. PUBLIC EMPLOYMENT
Title: Executive Director Position


The Board reconvened from Closed Session at 8:31 PM and reported that they met with Executive Director Harris for the first part of his annual performance review.

Adjournment

Chair Rolston adjourned the meeting at 8:31 PM

Attest:

Approved:



Jeff Jarow



Nick Rolston

Secretary

Chair

